**SMS 2.0 TO QMLATIV MIGRATION**

ROADMAP TO A SUCCESSFUL LAUNCH

**PHASE I**
**Pre-migration**
- Complete migration readiness tasks
- Complete Purchasing paperwork
- Begin project kick-off
- Identify district project support team
- Determine best timeline for live migration

**PHASE II**
(1 month before migration starts)
- Install databases
- Begin initial data review by Skyward data migration team
- Develop internal communication and rollout plan
- Enroll users in Qmlativ professional development center (PDC) online training courses
- Review migration task lists

**PHASE III**
(Start of training plan)
- Begin self-paced PDC training course
- Complete set tasks outlined in PDC. Items will be imported into the production database at time of go-live
- Complete data validation as outlined in PDC training courses

**PHASE IV**
(1 week prior to go-live)
- Idle system for five days while migration takes place
- Complete final migration task list
- Go live on Qmlativ!

**PHASE V**
Post-migration
- Verify data
- Complete post-go-live task list
- SMS 2.0 data will be available for 3 months after migration (only for ISCORP hosted customers)

*Project Manager will provide a more detailed breakdown based on the 4, 6, 10 month contract*

Revised: January 25, 2023