

SMS	Qmlativ	Both SMS & Q	SMS-Health	SMS-Food Service	SMS-Teacher	SMS-Special Ed
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Day 1 - Monday, October 25

	Student	Business	IT/Vendor
Session 1 8:30 am - 9:25 am	Administrators Boot Camp	Account Clearance and Utilities - Finance	Qmlativ IT: A Snapshot
	NSOE New Student Online Enrollment	Custom Forms Basics - HR	
	Data Mining for Beginners	Qmlativ Finance Purchase Order Processing	
	List Screens/Live Tiles - Student Qmlativ	Qmlativ HR Position's Central Role - Part 1	
Session 2 9:45 am - 10:40 am	Spec Ed - Data Cleanup & Suggested Reports - no Q&A	Accounts Payable - Finance	Qmlativ and SMS 2.0 - Define Your What If Strategy: Disaster Recovery Planning - no Q&A
	Data Mining Advanced/Processing Lists	Contract Letters and Online Forms - HR	
	Discipline Module Overview	Qmlativ Finance Accounts Payable Processing	
	Tips & Tricks - Qmlativ Student - no Q&A	Qmlativ HR Position's Central Role - Part 2	
Session 3 11:00 am - 11:55 am	Teacher Tracking	Accounts Payable Credit Card Processing - Finance	
	Special Ed - Forms Set Up & Rules - no Q&A	Payroll Tips and Tricks - HR	
	New Features - Student	Qmlativ Finance AP Expense Reimbursement	
	Online Forms - Qmlativ Student	Qmlativ HR Payroll Process Overview	
Session 4 12:30 pm - 1:25 pm	Food Service Year Start/Year End	Best Practices for Completing Bank Rec - Finance	
	Spec Ed - Goal Options Set Up/link to Standards - no Q&A	Employee Data Mining, Beginning - HR	
	Secondary Gradebook Features	Qmlativ Finance Credit Card Processing	
	Data Mining - Qmlativ Student	Qmlativ HR Sub Tracking Setup and Import	
Session 5 1:45 pm - 2:40 pm	Food Service - Applications	Reporting for New Users (Data Mining) - Finance	
	OnLine Registration	Employee Data Mining, Advanced - HR	
	Standards Gradebook Features	Qmlativ HR & Finance - General Navigation Tips & Tricks	
	Basic Report Designer - Student Qmlativ - no Q&A		
Session 6 3:00 pm - 3:55 pm			K12 and Clever: Seamless and Simple Integration for Rostering and Single Sign-On - no Q&A

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Day 2 - Tuesday, October 26

	Student	Business	IT
Session 1 8:30 am - 9:25 am	Future Scheduling Part 1	Budgetary Data Mining, Advanced - Finance	Qmlativ & SMS 2.0 -Web Troubleshooting and Support - no Q&A
	Year End Prep/Wizard	Employee Management: Import Plan - HR	
	Attendance Basics and Beyond	Qmlativ Finance Accounts Payable Check Request	
	Import Designer - Student Qmlativ	Qmlativ HR Time Off Process	
Session 2 9:45 am - 10:40 am	Future Scheduling Part 2	Budgeting Options - Finance	What's new and what's trending in IT Services?
	Special Ed - Tips & Tricks and Best Practices	Employee Management: Plan and Setup - HR	
	Attendance Letters	Q Finance Purchase Order to AP Check Tips & Tricks	
	Transitioning from SMS to Qmlativ - Student	Qmlativ HR Time Tracking Setup and Processing	
Session 3 11:00 am - 11:55 am	Future Sched Auto Scheduler/Conflict Resolution	Finance Tips & Tricks - Finance	
	RTI - Response to Intervention - no Q&A	Employee Mgmt: Mid-Year Job-Salary-Leave Changes-HR	
	Positive Attendance	Qmlativ Finance Bank Reconciliation Best Practices	
	Future Scheduling Tips &Tricks - Student Qmlativ	Qmlativ HR Time Tracking Troubleshooting	
Session 4 12:30 pm - 1:25 pm	Food Service Reporting/Data Mining	How Finance and HR Modules Fit Together - Finance & HR	
	Top 10 Reports for Administrators	Employee Management: Position Control - HR	
	Tracking Data Changes Throughout the System	Qmlativ Financial Reporting	
	Secondary Gradebooks - Student Qmlativ	Qmlativ HR Intro to HR Reporting and Data Mining	
Session 5 1:45 pm - 2:40 pm	Food Service Letters	Screen Customization, Skyport, Filters - Fin & HR	
	Future Scheduling/Arena Scheduling	Employee Management: Utilities -HR	
	Test Score Importing	Qmlativ HR and Finance Import Overview	
	Security Roles & Field Restrictions - Stu Qmlativ		
Session 6 3:00 pm - 3:55 pm	MN: SMS & Q Business UFARS Updates from MDE - no Q&A		Tools4ever - Simplifying User Account Provisioning Efforts Including for SSO - no Q&A

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Day 3 - Wednesday, October 27

	Student	Business	IT
Session 1 8:30 am - 9:25 am	Health Module Overview	Task Manager for HR Tasks - HR	SMS 2.0 SkyBuild for IT - no Q&A
	Current Year Scheduling Tips & Tricks	Employee Profile Tips - HR	
	New Users Bootcamp Part 1	Qmlativ Finance Overview	
	Bell Schedule Groups - Student Qmlativ - no Q&A	Qmlativ HR Reporting - Advanced - no Q&A	
Session 2 9:45 am - 10:40 am	Health Records Medications/Inventory	The Path to Better Budgeting Using Salary Negotiations - no Q&A	SMS Single Sign-On Options
	Elementary Current Year Scheduling	New Hire Procedures - HR	
	New Users Bootcamp Part 2	Qmlativ Finance Building the Budget	
	Standards Gradebooks - Student Qmlativ	Qmlativ HR Position Clean Up / Position Merge	
Session 3 11:00 am - 11:55 am	Health Records Immunizations	Understanding Security & Security Groups - Finance and HR	
	Family Access - Set Up Options	Payroll Best Practices - HR	
	Tips & Tricks - Underutilized Features	Qmlativ Finance Setting up Account Clearance and Filters	
	MTSS - Student Qmlativ - no Q&A	Qmlativ HR Best Practices for Position / Assignment and FTE	
Session 4 12:30 pm - 1:25 pm	Food Service - Point of Sale	Vendor 101 - Finance	
	Tips & Tricks for Teachers	Retro Pay - HR - no Q&A	
	Fun with Filters	Qmlativ Finance Tips and Tricks	
	Customization - Student Qmlativ	Qmlativ HR - Payroll / HR Tips and Tricks	
Session 5 1:45 pm - 2:40 pm	Food Service Tips & Tricks/Best Practices	Year End Processing - Finance	
	Setting up Stu Indicators, Parental Consent Notes, Critical Alerts	Advanced Payroll Options - HR	
	Skycoder	Qmlativ HR & Finance Customization Features	
	Athletic Eligibility, Snapshot Grades, & Selected Grades	Report Manager: A Tech's Best Friend - no Q&A	
Session 6 3:00 pm - 3:55 pm	MN: SMS & Q Business UFARS Updates from MDE - no Q&A		National Insurance Services - Employee Benefits Consulting - no Q&A

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Day 4 - Thursday, October 28

	Student	Business	IT
Session 1 8:30 am - 9:25 am	Health Records Office Visits/Automated Emails	Payroll Payables - HR	
	Custom Forms Overview	Finance Approval Review	
	GPA Troubleshooting	Qmlativ Finance Activity Accounting - no Q&A	
	Conference Set-Up - Student Qmlativ	Qmlativ HR Utilizing Position Utilities	
Session 2 9:45 am - 10:40 am	Health Records Reporting	Payroll Reporting Options - HR	
	Custom Forms Advanced - Student	e-Commerce: Setting up Your District - Finance	
	GPA Reports/Honor Roll/Rank/Transcripts and GPA Calc	Qmlativ HR and Finance Security	
	Message Center - Replying to Messages - Student Qmlativ	Qmlativ HR Benefit Management Overview	
Session 3 11:00 am - 11:55 am	Custom Transcripts	Payroll Tips and Tricks - HR	
	Guidance Module Overview	W2 Audit: Tips to Prepare for W2 Season - HR	
	SkyBuild - Imports and File Builder	Qmlativ Finance 1099 Processing	
	Report Cards - Student Qmlativ	Qmlativ Empowering District Employees w/ Online Forms	
Session 4 12:30 pm - 1:25 pm	Custom Report Cards - Secondary	Time Off Reporting & FMLA Tracking - HR	Qmlativ - Single Sign-On Options
	Guidance Counselor Graduation Requirements/Career Plans	True Time Troubleshooting -HR	
	SkyBuild Advanced	Qmlativ HR Staff Planning Overview - no Q&A	
	Year End & Future Scheduling Course Clean-Up - Student Q	Qmlativ HR Federal Reporting Including ACA, W2 & 941	
Session 5 1:45 pm - 2:40 pm	Custom Report Cards - Standards	Time Off: Accrual Processing and Rollover - HR	Q & SMS 2.0 - Best Practices to Protect Against Ransomware - no Q&A
	Data Clean Up - Tips & Tricks	True Time Overview -HR	
	Advanced Features	Qmlativ HR & Finance: Pre-Migration To Do List	
	Future Scheduling - Availability Lists & Course Requests - no Q&A		
Session 6 3:00 pm - 3:55 pm	Student CRDC		New Trends for Post COVID School with School Technology Associates, Inc. - no Q&A
	Qmlativ Student CRDC		

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Day 5 - Friday, October 29

	Student	Business	IT
Session 1 8:30 am - 9:25 am	IN: Ed-Fi State Reporting Updates IL: SMS SIS Demographic and Pre K/Early Childhood TN: Student State Reporting Updates/Best Practices MN: SMS and Qmlativ Student Ed-Fi Updates from MDE	IL: Q Teachers Retirement (TRS) Gemini - no Q&A IN: Form 9 Processing – Part 1 - no Q&A MN: SMS Business Teachers Retirement Association	SMS 2.0 Top IT Services Requests - no Q&A
Session 2 9:45 am - 10:40 am	IN: Q Ed-Fi State Reporting Troubleshooting/Q&A IL: Q SIS Demographic and Pre K/Early Childhood IL: SMS SIS Discipline and ELL MN: SMS Student Ed-Fi Setup	IL: SMS Employee Information System (EIS) IN: Form 9 Processing – Part 2 TN: Q State Reporting - TCRS Retirement Reporting - no Q&A MN: SMS and Qmlativ Business PERA Updates - no Q&A	SMS 2.0 Database Maintenance
Session 3 11:00 am - 11:55 am	IN: State Reporting with DOE Representatives, Part 1 IL: Q SIS Discipline and ELL - no Q&A IL: SMS SIS Student Course Assignment TN: Student State Reporting Data Corrections MN: SMS Student Ed-Fi Troubleshooting	IL: SMS Teachers Retirement (TRS) - Gemini IN: INPRS Retirement Processing - no Q&A MN: Q Business Teachers Retirement Association - no Q&A	
Session 4 12:30 pm - 1:25 pm	UT: General UTRex Overview IN: State Reporting with DOE Representatives, Part 2 IL: Q SIS Student Course Assignment MN: SMS & Q Student - MCCC 2021-22 Focus - Part 1 of 2 IL: SMS SIS Teacher Course Assignment	IL: Q Employee Information System (EIS) TN: Budget & Budget Amendment Reporting - no Q&A MN: Qmlativ Business PERA - no Q&A	
Session 5 1:45 pm - 2:40 pm	NM: Stars Reporting IL: Q SIS Teacher Course Assignment MN: Student - MCCC 2021-22 Focus - Part 2 of 2 - no Q&A	MN: SMS and Qmlativ Business PELSB Updates - no Q&A	
Session 6 3:00 pm - 3:55 pm	NM: STARS - no Q&A MN: Q Student Ed-Fi Setup & Troubleshooting - no Q&A		